



**PHOTOGRAPHY ORDER FORM**

Name: \_\_\_\_\_ Date of Order \_\_\_\_\_

Address: \_\_\_\_\_

Institutional Affiliation: \_\_\_\_\_

Telephone: Home(\_\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_\_) \_\_\_\_\_

Purpose of Photography requested:

(Check any/all that apply)

- Personal use only
- Illustrate a scholarly paper or publication
- Exhibition
- Illustrate a commercial publication
- Other commercial distribution
- Identification or comparison with other material
- Media project
- Artifact reproduction
- School or university project
- Other \_\_\_\_\_

List each item for which a photograph is desired. Indicate the size (4x5, 5x7, etc.), format (print, transparency, digital image, black & white or color), and finish (glossy or matte). Consult fee schedule for availability and price. Make checks payable to the Bucks County Historical Society. **Please note that the ordering of photographs and the payment of service fees DOES NOT convey permission to publish. Separate application must be made for publication rights.**

<u>Object #</u>	<u>Object Name/Title</u>	<u>Size</u>	<u>Format</u>	<u>Finish</u>	<u>Set-up Fee</u>	<u>Repro. Fee</u>	<u>Total Fee</u>
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Total Cost of Order \$ \_\_\_\_\_

I have read the conditions on this form and agree to them. Further, I agree to use the image(s) identified above only in the manner described on this form, and I agree to pay any fees for which I am now liable or for which I may become liable should the use I intend for these photographic materials change.

Signature \_\_\_\_\_ Date \_\_\_\_\_

(BCHS use only) Non-commercial Use \_\_\_\_\_ Commercial Use \_\_\_\_\_ Public Relations Use \_\_\_\_\_  
 Payment Received \_\_\_\_\_ Payment Method \_\_\_\_\_ Approved & Completed (Y/N) \_\_\_\_\_